Website Credentials

Admin Credentials:

Website Link: <u>https://www.upliven.com/</u> Username: upliven_admin Email: uplivenadmin@mailinator.com Password: uplivenadmin123

Student Credentials:

Website Link: <u>https://www.upliven.com/</u> Username: alex_jones Email: demouserupliven@mailinator.com Password: alexjones123

Admin Flow

How to create a Course:

1- In the WordPress admin area, navigate to LearnDash LMS \rightarrow Courses.



2- Click on the "Add New" button.

Setup Courses	Create from Video Playlist Add New Actions V
Courses Settings Shortcodes	Î

3- A Course creation page will open. Here you will enter all the information regarding the Course like Course Title, Course Content, Short course description, course video preview, course category(s), course tag(s), featured image and cover photo.

Auto Draft	
Course page Builder Settings	
Y + Y ← → E I Edit with Elementor	Save draft 🔲 Publich 🔲 🗄
	Course Block X
	Course Categories
Add Course title	SEARCH COURSE CATEGORIES
Add Course content.	+ Computer science
	Development
Course Short Description	face to face
	Free Free
9 Add Media	Visual Text Mind
b i link Smart Slider	Add New Course Category
	Course Tags
	ADD NEW COURSE TAG
	•
Course	

In the settings tab, you will be able to select course related information like its access mode, Program Type (Face to Face or Digital Program), Course Certificate etc.

Program Type This selection in affects the appearance of the course page template.	?	 Default Face To Face Digital Program
Display and Content Options		
Controls the look and feel of the course and optiona	il conte	nt settings
Course Materials	?	
Course Certificate		Search or select a certificate
Challenge Exam Show		Search or select a Challenge Exam
Course Content	?	 Always visible Only visible to enrollees

For more references go to <u>https://www.learndash.com/support/docs/core/courses/</u> to learn regarding what you can achieve with LearnDash LMS.

Finally this is how the course will look on the frontend.



How to create a Lesson:

1- In the WordPress admin area, navigate to LearnDash LMS \rightarrow Lesson.



2- Click on the "Add New" button.



3- A Lesson creation page will open. Here you will enter all the information regarding the Lesson like Lesson Title, Lesson Content, featured image.

Back to Lessons		
Auto Draft		
Lesson page Settings		
$\bigcirc \mathcal{F} + \mathcal{E} \Leftrightarrow \Rightarrow \equiv \qquad \bigcirc \text{Edit with Bernentor}$	Save draft 🖵 Publish	:
	Lesson Block	×
	Lesson Categories	~
Add Lesson title	Lesson Tags	~
Add Lesson content.	Featured image	^
	Set featured image	
	Excerpt	^
	WRITE AN EXCERPT (OPTIONAL)	
	Learn more about manual excerpts @	
	Post Attributes	^

In the settings tab, you will be able to select lesson related information like Associated Course and Sample Lesson etc.

Auto Dra	ft		
Lesson page	Settings		
\Diamond			
Display and Cor	ntent Options		
Controls the look	and feel of the lesson and option	al conte	ent settings
		~	
Lesson Mate	rials	(?)	
Video Progre	ession	?	
Assignment	Uploads		
Forced Lesso	on Timer	?	
Lesson Access S	Settings		
Controls the timir	ng and way lessons can be accesse	ed.	
Associated C	ourse		Search or select a Course × 🔻
Sample Less	on		

For more references go to <u>https://www.learndash.com/support/docs/core/lessons/</u> to learn regarding what you can achieve with LearnDash LMS.

Finally this is how the lesson will look on the frontend.

	Overview	Lessons	Resources	Forum	Stories	Go To Community	
Lessons							
Astro- Pl	hysics						^
	Solar Syste	ms				Preview	>

How to create a Topic:

1- In the WordPress admin area, navigate to LearnDash LMS \rightarrow Topics.



2- Click on the "Add New" button.

Topics	Add New	Actions 🗸
	_	
Topics Settings		

3- A Topic creation page will open. Here you will enter all the information regarding the Topic like Topic Title, Topic Content, featured image.

Auto Draft		
Topic page Settings		
	Save draft 💷 Publish	:
	Topic Block	×
Add Taxia side	Topic Categories	~
Add Topic title	Topic Tags	~
Add Topic content.	+ Featured image	^
	Set featured image	
	Excerpt	~
	WRITE AN EXCERPT (OPTIONAL)	.
	Learn more about manual excerpts @	-

In the settings tab, you will be able to select Topic related information like Associated Course and Associated Lesson etc.

Controls the look and feel of the topic and optional content settings						
Topic Materials	?					
Video Progression	?					
Assignment Uploads		() o				
Topic Timer	?					
Topic Access Settings						
Controls how, where, and when the Topic can be	accessed.					
Associated Course	?	Search or select a Course × •				
Associated Lesson 🔫	?	Search or select a Lesson				

For more references go to <u>https://www.learndash.com/support/docs/core/topics/</u> to learn regarding what you can achieve with LearnDash LMS.

Finally this is how the topic will look on the frontend.

est Course > TC LI > TC TI	
ESSON I, TOPIC 1	In Progress < >
TC T1	
👩 Daniyal 🔹 January 24, 2024	
IFSSON PROGRESS	
0% Complete	
0% Complete TC TI CONTENT	
0% Complete TC TI CONTENT	
0% Complete TC TI CONTENT	
0% Complete TC TI CONTENT Mark Complete	

How to create a Quiz:

1- In the WordPress admin area, navigate to LearnDash LMS \rightarrow Quizzes.

🐻 LearnDash LMS
Setup
Courses
Lessons
Topics
Quizzes

2- Click on the "Add New" button.

Quizzes		Add New	Actions 🗸
Quizzes Settings	Submitted Essays	1	

3- A Quiz creation page will open. Here you will enter all the information regarding the Quizzes like Quiz Title, Quiz Content, featured image.

Auto Draft	Actions 🗸
Quiz page Builder Settings	
	Save draft 🖵 Publish 🔲 🗄
	Quiz Block X
Add Quiz title	Featured image
Add Quiz content.	Set featured image
	Post Attributes
	ORDER 0
	Associated Content
	Quiz Questions
	No associated Questions

In the settings tab, you will be able to select Quiz related information like Associated Course and Associated Lesson etc.

Quiz Access Settings	
Controls the requirements for accessing the quiz	
Associated Course	Search or select a Course × •
Associated Lesson	Search or select a Lesson or Topic × •
Quiz Release Schedule	Immediately The quiz is made available on course enrollment.
	O Enrollment-based The quiz will be available X days after course enrollment.
	O Specific date The quiz will be available on a specific date.

For more references go to <u>https://www.learndash.com/support/docs/core/quizzes/</u> to learn regarding what you can achieve with LearnDash LMS.

Finally this is how the quiz will look on the frontend.

QUIZ 1 OF 3	
Tag & Element	
👰 Daniyal 🔹 February 23, 2023	
Basic Parts of a Computer > Computer case > Tag & Element	
Start Quiz	

How to create a Question:

1- In the WordPress admin area, navigate to LearnDash LMS \rightarrow Questions.

CearnDash LMS				
Setup				
Courses				
Lessons				
Topics				
Quizzes				
Questions				

2- Click on the "Add New" button.

Questions	Add New
Questions Settings	Ţ

3- A Question creation page will open. Here you will enter all the information regarding the Question like Quiz Title, Question Content, Answers, hint, message on correct and incorrect answer, featured Image, Answer type and points etc.

Add Question title	Quiz Questions
	No associated Questions
High Add Media Image: Add Form Visual Te	xt
b (link b-quote det ins img ut of li code more close tags Smart Slider	Question Category A V A (optional)
	You can assign classify category for a question. Categories are e.g. visible in statistics function. You can manage categories in global settings.
	ino dategory
	Publish ^ V A
	Save Draft
Word struct 0	Status: Draft Edit
Word Courte o	Visibility: Public Edit
Answers (required)	Publish immediately Edit
Options Answer	Duplicate This
Correct	Publish
Delde segura Add Malin Mana	Post Attributes
Delete alower Audi Move	2.4
Add new answer	0
Single choice options (optional)	Answer type
If "Different points for each answer" is activated, you can activate a special mode.	Sincle shairs
Different points - modus 2 activate	Single choice Multiple choice
Dicablec the dictinction between correct and incorrect	O "Free" choice
Disable correct and incorrect	O "Sorting" choice
Explanation of points calculation	"Matrix Sorting" choice Fill in the blank
	Assessment
Message with the correct answer (optional)	Essay / Open Answer
Messane with the incorrect answer (antional)	
	Points (required)
Hint (optional)	Points for this question (Standard is 1 point) 1 Points
Template	These points will be rewarded, only if the user chooses the Question correctly
	Different points for each answer
Slug	If you enable this option, you can enter different points for every answer.
	Show reached points in the correct- and incorrect message?
Author Author	Featured image
Daniyal (daniyal.woo)	Set featured image

In the settings tab, you will be able to select Question related information like Associated Quiz etc.

LearnDash Question Settings		
Associated Quiz	Associate this Question with a Quiz.	

For more references go to <u>https://www.learndash.com/support/docs/core/quizzes/</u> to learn regarding what you can achieve with LearnDash LMS.

How to create a Certificate:

1- In the WordPress admin area, navigate to LearnDash LMS \rightarrow Certificates.

🐻 LearnDash LMS
Setup
Courses
Lessons
Topics
Quizzes
Questions
Certificates

2- Click on the "Add New" button.

- Setup Certificates		 Add New
Certificates Settings	Shortcodes	

3- A Certificate creation page will open. Here you will enter all the information regarding the Certificate like Certificate Title, Certificate Content, featured image.

Certificate page		
Add title	Publish	~ ~ *
	Save Draft	Preview
🗐 Add Form 🖨 Add Form Visual Text	Status: Draft Edit	
b () link b-oute det ins ims (u) of (i) code more close taas Smart Silder 🗙	() Visibility: Public Edit	
	Publish immediately Edit	
	Duplicate This	
		Publish
	Featured image	~ ¥ .
	Set featured image	
Word count: 0		

For more references go to <u>https://www.learndash.com/support/docs/core/certificates/</u> to learn regarding what you can achieve with LearnDash LMS.

Student Flow

How to Search for a Course:

1- Go to the Course Directory Page and search for the respective course.



All Categories **Computer Science** Development face to face Free Mind Software Engineering UUX × Filter 88 = Keyword Į Basic Parts of a... What is a computer? Categories 33% Complete 0% Complete Computer Science vity on January 24, 2024 0/2 Steps Development Face To Face Free Tags Computer > Basic Parts of a Computer > What is a computer? >

Also, you can filter the courses based on the filters available(Course Name, Course Category, Course Tags and Course Price) and view those courses in the List/Grid view.

2- Click on any course and Purchase it (if it is not free).

Viewing a Course:

1- In Any Individual course's tab, you will see 6 tabs (Overview, Lessons, Resources, Forum, Stories, Go to Community- differing on Program Type)

	Overview	Lessons	Resources	Forum	Stories	Go To Community
Overview						
Lorem ipsum dolo	r sit amet consect	tetur adipiscin	a elit. Aliauam a	facilisis lectu	ıs blandit ma	attis ex Praesent tincidunt eaet auam id
ullamcorper. Duis (dolor massa, feua	iat sed laoree	t et. interdum ned	c dolor. Susp	endisse dolo	r dui, commodo eu dapibus eu, bibendum
viverra neque. Mai	uris a purus non n	unc tempor pi	ulvinar vel vel ero	s. Praesent r	nassa turpis,	, blandit et mollis a, ullamcorper vel est. In sit
amet ornare ex. sit	amet dapibus di	am. Aenean e	lementum auam	et sapien pe	ellentesque p	blacerat. Sed suscipit dui at scelerisaue viverra.
Donec molestie cc	nque leo quis inte	rdum. Curabi	tur placerat eu ni	sl non dictur	n. Quisque o	dio ante, tincidunt elementum efficitur eget,
	0	arcu volutpat r	osuere et quis n	die Neuro Inc		
aliquet a mi. Intege	er eget eros quis c	nou voiacpac	Josuoro ol quis m	ulia. Nam lac	preet laoreet	nibh vel tincidunt. Class aptent taciti sociosqu
aliquet a mi. Intege ad litora torquent j	er eget eros quis c per conubia nostr	a, per incepto	s himenaeos. Sus	pendisse so	llicitudin dict	nibh vel tincidunt. Class aptent taciti sociosqu tum odio vel egestas. Quisque odio purus,
aliquet a mi. Integr ad litora torquent p dignissim nec est u	er eget eros quis c per conubia nostr ut, consequat feuc	a, per incepto giat risus. Phas	s himenaeos. Sus sellus quis conval	ulia. Nam lac pendisse so llis urna. Duis	llicitudin dict s cursus nisi d	nibh vel tincidunt. Class aptent taciti sociosqu tum odio vel egestas. Quisque odio purus, ac liqula pellentesque pharetra. Sed ut tincidun
aliquet a mi. Integr ad litora torquent dignissim nec est u quam. Nam non so	er eget eros quis c per conubia nostr ut, consequat feuç >elerisque nulla. Fi	a, per incepto giat risus. Phas usce non dolo	s himenaeos. Sus sellus quis conval r non orci malesu	ulla. Nam lac pendisse so Ilis urna. Duis Iada placerc	neet laoreet llicitudin dict s cursus nisi a at id sit amet	nibh vel tincidunt. Class aptent taciti sociosqu tum odio vel egestas. Quisque odio purus, ac ligula pellentesque pharetra. Sed ut tincidun augue. Suspendisse auctor luctus nisl quis
aliquet a mi. Integr ad litora torquent dignissim nec est u quam. Nam non so venenatis. Nulla cu	er eget eros quis c per conubia nostr ut, consequat feuç celerisque nulla. Fu ırsus sollicitudin n	a, per incepto giat risus. Phas usce non dolo isi. Nullam ultr	s himenaeos. Sus sellus quis conval r non orci malesu icies condimentu	ulla. Nam lac pendisse so llis urna. Duis lada placerc im dui, id sce	oreet laoreet llicitudin dict s cursus nisi a at id sit amet elerisque lect	nibh vel tincidunt. Class aptent taciti sociosqu tum odio vel egestas. Quisque odio purus, ac ligula pellentesque pharetra. Sed ut tincidun augue. Suspendisse auctor luctus nisl quis tus luctus quis. Duis mattis, est vel auctor
aliquet a mi. Integr ad litora torquent dignissim nec est r quam. Nam non so venenatis. Nulla cu egestas, augue nu	er eget eros quis c per conubia nostr ut, consequat feuç celerisque nulla. Fu ırsus sollicitudin n nc posuere ex, et	a, per incepto giat risus. Phas usce non dolo isi. Nullam ultr iaculis nibh lo	s himenaeos. Sus sellus quis conval r non orci malesu icies condimentu rem vel turpis. Do	ulia. Nam lac pendisse so llis urna. Duis lada placerc im dui, id sce nec lacinia l	oreet laoreet llicitudin dict s cursus nisi a at id sit amet elerisque lect ectus at nulla	nibh vel tincidunt. Class aptent taciti sociosqu tum odio vel egestas. Quisque odio purus, ac ligula pellentesque pharetra. Sed ut tincidun augue. Suspendisse auctor luctus nisl quis tus luctus quis. Duis mattis, est vel auctor a tristique convallis. Quisque tempus metus

	Overview	Lessons	Resources	Forum	Stories	Go To Community	
Lessons							
Solar Sy	stems						^
	Milky Way					Preview	>
	Overview	Lessons	Resources	Forum	Stories	Go To Community	
Resources							
DOC							
CSV		Letter By Daniy Dov	r-Sample ^{ral}				
		Logs By Daniy Dov	ral wnload				

Completing a Lessons/Topics:

1- Click on any Lesson Link and mark it as complete.

Test Course > TC LI > TC TI	
LESSON I, TOPIC 1	In Progress 🗸 🚿
TC T1	
🜔 Daniyal • January 24, 2024	
LESSON PROGRESS	
0% Complete	
T	
Mark Complete	

Downloading Course Certificate:

1- Once a course has been completed, you will see the progress bar of the course to be 100% completed. At this point in time if any certificate was assigned by the admin to the course then it will be awarded to the student.

Test Course Author: Daniyal	
100% Complete Last activity on January 25, 2024	
τс ц	
Start lesson	
Go to other digital programs	

2- You will be able to download the Course Certificate in the 'Enrolled Courses' tab in the Profile page.



Download Certificate

Viewing User Profile:

1- Click on the profile name and picture on the menu bar after logging in and click on the "Profile" link.



Editing User Profile:

- 1- Click on the profile name and picture on the menu bar after logging in.
- 2- Hover over the "Profile" link and "Edit Profile" link will appear. Finally click on it.

Q	↓ ↓ Alex Jones			
	Alex Jones @alex_jones			
Edit Profile	Profile			
	D Enrolled Courses			
	දරුි Settings			
	⇔ Events			
	\$ Payment and Invoice			
	Privacy and Support			
Date of Birth	$[ightarrow \ Log \ Out$			

Here you will be able to edit all your information.

	Edit Profile			Save Profile
My Profile				
Settings		Alex Jones		
Enrolled Courses		Email	Date of Birth	
Payment And Invoice		a com	02-Jan-2002	
Privacy And Support		Location	This Info K	ept Private
ut		Adstin, ok		
	Spoken Language	es.		
	English	-		
	Work			
	Profession	Indust	ry	
	Hardware engineer	Infor	mation technology	
	Please enter your interests sep comma Reading,Counselling	parated by		
	About Me With over 3 years of experier entire software development needs. I specialize in front-er JavaScript, and various CMS understanding of client-side	nce in the software industr t lifecycle, enabling me to nd development having In- platforms.As a front-end (JavaScript and its various	y, I have a deep unders deliver results that mer -depth knowledge HTM engineer, I have a stron features and function	standing of the et my clients' IL, CSS, Ig alities. I am able
	Your Social Links Building Connections, Ignitin	g Collaboration!	cole profilo	
	Vour woheito	Eacob	ook. prome	
	Your website	Faceb	https://	1/
	Your website	Faceb	https://	·/
	Your website thttps://	Faceb	https:// IIn profile https://	v/

Change Password and Data Privacy Setting:

1- Click on the profile name and picture on the menu bar after logging in and click on the "Settings" link.



To change the password, Enter the new password in the text box and click on the "Change password" button

L My Profile	Settings	
😥 My Profile	My Email	My Password
Settings	d com	
Enrolled Courses	-	Change password
Payment And Invoice	-	Change passion
Privacy And Support		
Logout	My Data Privacy Setting	
	Certainly! To help you manage your data you would like assistance with.	settings, please provide me with the specific lines of text
	Manage upliven data	

Go to the Enrolled Courses page:

1- Click on the profile name and picture on the menu bar after logging in and click on the "Enrolled Courses" link.



Here you will be able to see all the ongoing courses and the completed courses at the end of the page.



Viewing all the payment and Invoices:

1- Click on the profile name and picture on the menu bar after logging in and click on the "Payment and Invoice" link.



Here you will be able to see all the payments made to buy courses on the site and their statuses.

Billing				
Payment H	istory			
Invoice No	Product	Date	Total	Status
	What is a computer?	2023-07-	\$100	Paid
1221166		14		_
i INV-95887	User Interface Design Specialization	2023-07- 14	\$100	Paid
	Billing Payment H Invoice No ≧ INV- 1221166 ≧ INV-95887	Invoice No Product INV- 1221166 INV-95887 User Interface Design Specialization	Invoice No Product Date INV- What is a computer? 2023-07- 1221166 What is a computer? 2023-07- INV-95887 User Interface Design 2023-07- Specialization 2123-07- 14	Invoice No Product Date Total INV- What is a computer? 2023-07- \$100 1221166 What is a computer? 2023-07- \$100 INV-95887 User Interface Design 2023-07- \$100

Maintaining Student's Privacy And Support:

1- Click on the profile name and picture on the menu bar after logging in and click on the "Privacy and Support" link.



Here you will be able to manage your "Data Privacy Settings and Email Subscriptions". Also, you will be able to see "Terms and Conditions" and "Support".



Setting Email Newsletter Subscriptions:

1- Click on the profile name and picture on the menu bar after logging in and Hover over the "Privacy and Support" link and click on the "Email Settings" link.



Here you will be able to manage your news subscriptions and unsubscribe from them.

<form><section-header><section-header><section-header><section-header><section-header></section-header></section-header></section-header></section-header></section-header></form>						
<section-header></section-header>						
	Programs All Programs BC Taiks BC Masterclasses	About Us Who We Are Press Careers Blog	Events About Events Webinars	Contact Us Support Contact Us Partnerships FAQ	Social Media Upliven (f) (2) (in) (3)	

Reference Links:

https://www.learndash.com/support/docs/guides/course-sections/ https://www.learndash.com/support/docs/core/settings/general-settings/

Note: If you do not see any changes being reflected on the site immediately, kindly follow the following steps:

1- Go to the admin panel (<u>https://www.upliven.com/wp-admin/</u>)

2- Hover on the "Breeze" on the top of the admin bar and click on the "Purge All Cache".



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